



Webcast

Re-run Legal Essentials for Working from Home for Employers

Co-organised by Hong Kong Legal Training Institute

Speaker: Practising Barrister

INTRODUCTION

The legal issues on work from home can be complicated and need to be properly understood.

There are essential areas such as how to **avoid legal traps and pitfalls** in various business and public settings, and for **managing liabilities and risks** that HR professionals should know.



OBJECTIVE

To provide a useful road map to facilitate the direct application of HR-related laws in daily work situations



HIGHLIGHTS

- Legal issues and risks in working from home
- Common law duties of employers
- Work-from-home policy and employment contracts
- Health and safety issues
- Equality issues for flexible working
- Confidentiality and data protection issues
- Case studies and situation review



2 August 2021 (Mon)



09:30 – 12:30



Member HK\$1,100
Non-member HK\$1,500



Cantonese (with
English Materials)



Login details will be sent 1 day
before the commencement
date of programme



Mr Sam Fong
(852) 2837 3825
learning@hkihrm.org



香港人力資源管理學會
Hong Kong Institute of Human Resource Management

ENROLMENT FORM

Enquiry: Mr Sam Fong

Tel: (852) 2837 3825

Email: learning@hkihrm.org



Legal Essentials for Working from Home for Employers (Webcast) CPD: 3 hours

Date: 2 August 2021 (Mon)

Time: 09:30 – 12:30

Participant

Fee: ☐ **Member HK\$1,100** ☐ Non-Member HK\$1,500

☐ HKIHRM e-voucher* (HK\$100)

Company: _____ Membership No (if any): _____

Name: Mr/Ms Job Title: _____

Email: _____ Contact No: _____

* Only one HKIHRM e-voucher is accepted on each enrolment.

A. Payment Method

- **Cheque:** Mail a crossed cheque payable to "Hong Kong Institute of Human Resource Management Ltd" to "Member Services & Programme Management Department, HKIHRM, Units 1810-15, 18/F, Millennium City 2, 378 Kwun Tong Road, Kwun Tong, Kowloon, Hong Kong". Post-dated cheques are not accepted.
- **FPS:** Identifier "161151394" or Phone Number "55702553". Please email your payment record as proof.
- **Credit Card:**

Credit Card Type:	VISA / Mastercard / American Express	Expiry Date (MM/YY):	
Card Number:		Amount (HK\$):	
Name of Card Holder:		Signature:	

B. Cancellation Policy

- All participation fees shall be non-refundable and non-transferable under any circumstances. Also, no-shows will incur the full cost of enrolment.
- If the event is cancelled due to any unforeseen circumstances such as adverse weather or natural disasters, the HKIHRM is not responsible for any expenses incurred by the registrant. Notice of the reschedule arrangement will be sent out within a week. For Adverse Weather Arrangements, please refer to the [HKIHRM website](#).
- The HKIHRM reserves the rights to replace the speaker and/or cancel the event, to alter the content, timing, and venue of the event, as well as to reject any enrolment for whatever reasons at any point in time.

C. Disclaimer

The information presented by the speaker(s) does not represent the views or opinions of the Hong Kong Institute of Human Resource Management (HKIHRM), nor constitute an endorsement by the HKIHRM. The HKIHRM hereby disclaims any and all liability to any party for any direct, indirect, implied, punitive, special, incidental or other consequential damages arising directly or indirectly from any use of the information or advice provided by the speaker(s).

D. Personal Data Collection Statement

1. Applicants' personal data is collected and kept for processing the application for course enrolment, admission, academic and related administration purposes. The data provided will be handled in accordance with the provisions of the Personal Data (Privacy) Ordinance of the HKSAR.
2. The personal data provided in this form will be used by the Institute for direct marketing activities, including but not limited to the promotion (e.g. special offers and discounts) for HKIHRM events, activities, training programmes, awards, survey and other services that it may deploy. If you do not wish to receive such information as stated, please indicate your objection by ticking the box. ☐

I have read, understood and agreed to all the details of the above terms and conditions.

Signature: _____ Date: _____