

10 Common Pitfalls in Negotiating and Drafting Contracts and How to Avoid Them

Co-organised with Hong Kong Legal Training Institute
Speaker: Practising Barrister

Non-legal managers and professionals participate in the negotiation and drawing up of contracts every day. Through the review of insightful cases, this training provides a useful checklist to facilitate application by those involved in their work situations.

This training will be conducted using a combination of lectures, case studies, exercises and group discussions, and experience sharing, allowing participants to grasp how to perform their various duties and roles.

KEY TAKEAWAYS

- Contract law essential refreshers
- 10 common mistakes in contract negotiation and drafting
- Lessons learnt from case reviews and studies
- Understanding how not to negotiate contracts
- Knowing the fundamentals in drafting a contract
- Avoiding future pitfall by drafting contract clauses comprehensively



11 August 2022 (Thu)



09:30 – 17:00



Cantonese
(with English Materials)



Member: HK\$ 2,200
Non Member: HK\$ 3,000



HKIHRM
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ENROLMENT FORM

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CPD: 6.5 hours

Date: 11 August 2022 (Thu)

Time: 09:30 – 17:00

Participant

Fee: Member HK\$2,200 Non-Member HK\$3,000
 HKIHRM e-voucher* (HK\$100)

Company: _____ Membership No (if any): _____

Name: Mr/Ms _____ Job Title: _____

Email: _____ Contact No: _____

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